



Village Hall
York Road
Earls Colne
CO6 2RN

13th November 2025

To: Members of Earls Colne Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL (LARGE HALL)
ON TUESDAY 18TH NOVEMBER 2025 AT 7.15 PM**

for the purpose of transacting the following business

S Gaeta

Clerk to the Council

A G E N D A

- 1. Apologies for Absence**
- 2. Minutes of the Parish Council Meeting** held on 21st October 2025 to be taken as read and signed as a correct record by the Chairman.
- 3. Declarations of Interest (existence and nature)** with regards to items on the Agenda. Councillors are reminded that the code of conduct provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.
- 4. Essex County Councillor Update**
To receive an update from Councillor Siddall.
- 5. Braintree District Councillor Update**
To receive an update from Councillor Spray.
- 6. Chairman's Update**
To receive an update from the Chairman.
- 7. Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.
3 minutes per person; 15 minutes max
- 8. Clerk's Report**
To receive an update on actions.
- 9. Finance and Internal Control**
(a) To receive completed bank reconciliations (in the interim until committee assemblies).

- (b) To agree to move the Parish Council's current account from Co-operative Bank to Unity Trust Bank.
- (c) To receive a budget update (in the interim until committee assemblies).
- (d) To appoint Worknest for Personnel support alongside the Health and Safety support already provided.
- (e) To adopt the Grievance and Disciplinary Policy.

10. Planning

To consider the following planning applications:

- (a) **25/02311/PLD** – Certification of lawfulness relating to an existing extension at Earls Colne Airfield. **To note.**
- (b) **25/02293/TPOCON** – Tree works at Ashwells, Park Lane.
- (c) **25/02302/TPO** – Tree works at 6 Tillwicks Close.
- (d) **25/02381/TPOCON** – Tree works at 22 Park Lane.
- (e) **25/02418/VAR & 25/02399/LBC** – Variation of Condition 1 of approved application 22/01686/FUL to allow for installation of a stretcher platform lift and protected means of escape from the first floor, at Colne House, Station Road.

11. Village Environment

- (a) To agree the land transfer from Cala Homes to the Parish Council with the revised boundary.
- (b) To agree to identify and source large, recycled plastic planters for the village green, and plant these along with the existing planter on the 'turning triangle' at the end of Park Lane, with winter planting and spring bulbs as a first phase for addressing the lack of planting around the village.
- (c) To agree to investigate a replacement village signpost outside the Co-op.
- (d) To agree to support Earls Colne Millennium Green in seeking funding from Braintree District Council to install suitable fencing along the boundary of Millennium Green and the Halstead Road.
- (e) To agree that Parish Council information can be included on new signage to be erected at Earls Colne Millennium Green.
- (f) To agree to refurbish and provide support to the village sign on The Green.
- (g) To agree to provide a letter of support for the Ashwell Amenity and Pleasure Ground Trust (Brick Meadows) group who are seeking funding from Enover.

12. Health and Safety

To receive an update on health and safety matters.

13. Village Hall

- (a) To agree to add Councillor Cook to the Village Hall oversight team, and any other interested councillors.
- (b) To receive an update on the Parish Council Christmas events.

14. Accounts for Payment

To approve the accounts for payment.

15. General Information

To receive any brief notices or reminders from Councillors or the Clerk. No decisions will be made under this item.